

**January 13, 2015, Meeting Minutes
Emerald Coast Alliance for Breastfeeding Support**

The January meeting of the Emerald Coast Alliance for Breastfeeding Support met on Tuesday, January 13, 2015, from 6:30 pm to 8:20 pm at Sacred Heart Hospital.

Present:

Ronda Yoder
Karen Shelton

Lynette Ruckman
Jen South

Lynn Hazelwood

Recording Secretary: Lynette Ruckman

Agenda	Discussion	Recommendations/Actions	Follow-up by whom
Future meetings revisited	<ol style="list-style-type: none"> 1. Location of future meetings. Lynn offered a conference room at Old South Properties 2. Need to continue summer meetings to plan an event for World Breastfeeding Week event in August 	<ol style="list-style-type: none"> 1. Feb 10, Tryon Branch Library, 11 am 2. March 10, Old South Properties on 9th Ave., 6:30 pm 3. April 14, Tryon Branch Library, 11 am 4. May 12, Old South Properties, 6:30 pm 5. June 9, Tryon Branch Library, 11 am 6. July 14, Old South Properties, 6:30 pm 	All
World Breastfeeding Week Celebration	<ol style="list-style-type: none"> 1. Jen South suggested planning a Community event for World Breastfeeding Week 	<ol style="list-style-type: none"> 1. Develop a community event for the celebration of World Breastfeeding Week. Design especially for breastfeeding 	<ol style="list-style-type: none"> 1. All 2. Lynn to contact community centers for availability and

		<p>and expectant mothers.</p> <ol style="list-style-type: none"> Search for a location outside a hospital setting and centrally located so all hospitals and community outreach centers may participate. Agenda could include a round-table discussion with breastfeeding mothers of varying situations (twins...), booths (WIC, Lactation, LeLeche, ECABS, etc.), donated door prizes, snacks, etc. Need for advertising of event Find vendors/exhibitors; Ronda could display her book and have book signing 	<p>cost</p> <ol style="list-style-type: none"> All Jen's husband can write a press release. Karen would contact Catherine Daniels for publicity
Finance	<ol style="list-style-type: none"> Financial audit needed Bank account Membership dues 	<ol style="list-style-type: none"> Ronda, Karen, Suzanne, and Lynette will conduct audit Tuesday, 1/27, at 11 am Ronda to add Karen to bank account access Dues to be deposited into bank account (total after deposit = \$446.17) 	<ol style="list-style-type: none"> Ronda, Karen, Suzanne, and Lynette Ronda and Karen to meet Friday, 1/16, at bank to complete paperwork Ronda / Karen to deposit dues into bank account on Friday, 1/16
Membership directory	<ol style="list-style-type: none"> Need for updated membership directory 	<ol style="list-style-type: none"> Jen has old membership list that was updated during the meeting 	<ol style="list-style-type: none"> Jen and Ronda to get missing contact information

<p>2015 Officers Reviewed</p>	<ol style="list-style-type: none"> 1. Discussion of changes to structure of pillars 2. Officers <ol style="list-style-type: none"> a. President – Ronda Yoder b. Vice President – Joy Weirick c. Secretary – Lynette Ruckman d. Treasurer – Karen Shelton e. Medical Director – vacant f. Finance Pillar chair – Karen Shelton g. Healthcare Provider Education Pillar chair – Suzanne Straub h. Community Advocacy Pillar chair – Lynn Hazelwood i. Membership Pillar chair – Jennifer South j. Organizational Pillar chair – Ronda Yoder 	<ol style="list-style-type: none"> 1. Merged Community and Advocacy pillars; changed pillar 4 to Membership. The fifth pillar will be the Organizational pillar 2. N/A 	<ol style="list-style-type: none"> 1. Ronda to change labeling of pillars 2. Ronda approved Jen South as adm on Facebook site and will provide website information. Jen South to send information letter to current and former ECABS members.
<p>Bylaws</p>	<p>Discussion of changes to bylaws:</p> <ol style="list-style-type: none"> 1. Changes to pillars – merge Community and Advocacy and change pillar 4 to Membership; change pillar 5 to Organization 2. Article 2 <ul style="list-style-type: none"> • “Steering Committee” – change to “Board of Directors”. • All labels of “steering committee” changed to “Board of Directors” throughout bylaws 3. Article 5, Section 1 – delete last sentence 4. Article 6, Section 2a <ul style="list-style-type: none"> • Delete “any of the officers of the 	<p>All changes to bylaws approved. Motion to accept as written – Jen South; second – Lynette Ruckman; all in favor with no opposed</p>	<ol style="list-style-type: none"> 1. Ronda to type changes into bylaws, will email and bring copy to Feb meeting

	<p>Alliance or to the main Alliance address”.</p> <ul style="list-style-type: none"> • Add “the main Alliance address or completed and emailed on-line.” <p>5. Article 6, Section 3b</p> <ul style="list-style-type: none"> • Delete “(for use with Option 1, modify for options 2 and 3)”. Change amount from \$20 to \$25 for Alliance membership dues • Add: c. “Dues may be mailed to main Alliance address, paid on-line, or given directly to the treasurer or the president at a meeting.” • Change current “c.” to “d.” <p>6. Article 8, Section 1 – Change “on the 3rd Thursday of October” to “at the October meeting.”</p> <p>7. Article 9, Section 2</p> <ul style="list-style-type: none"> • Change the first sentence to “The first annual election for Officers shall be held during the third week in October 2010, and in such meetings all the Directors will be elected for a one year term.” Delete “and one half of the Directors will be elected for a two year term.” • In second sentence, change “the 3rd week of October” to “in October” • Delete “Therefore, one half of the directors shall be elected each year at the annual membership meeting, to hold office for a term of two years or until the election of their successors.” 		
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	<ul style="list-style-type: none"> • Change “five” members to “three” members <p>8. Article 9, Section 4 – Change to December meeting</p> <p>9. Article 9, Section 9b</p> <ul style="list-style-type: none"> • Change “1 each of OB, Pediatrician, Family practice” to “1 physician” • Section 9c – change “Community / Outreach” to “Community / Advocacy” and continue with description in 9d • 9c will change to 9d and “Management Committee” changed to “Membership Committee” • 9c1 changed to 9e – “planning committee” changed to “the organizational committee”. The second sentence starting with “various...” deleted; the last sentence starting with “the Alliance planning team...” deleted. <p>10. Review Article 10 –</p> <ul style="list-style-type: none"> • Section 3, the fifth point starting with “maintain a current...” deleted • Section 5, the forth point starting with “Be responsible...” deleted <p>11. Article 13 – Section 1c, the last sentence changed to “the signed report of the audit results shall be made at the regular membership meeting with the original maintained in a permanent file kept by the Secretary</p>		
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